

Kiosk COVID Testing

Hand Sanitizer, Cleaning and Spillage Protocols (as of 10/30/20)

Kiosk testing sites are intended for asymptomatic patients only. However every precaution has been taken to decrease any risk of transmission, including:

- 1. 6 ft distance and masking maintained by staff and patients throughout the process except during the actual specimen collection when the patient's mask is removed for approximately 1 minute**
- 2. Appointment times have been set-up specifically to prevent the congregation of groups of people. Traffic through the testing station is one way. The time a patient spends in the Kiosk area from start to finish is generally 3 minutes or less**
- 3. Individual swab stations are spaced a minimum of 10 feet apart with plexiglass barriers between staff and those being tested. Kiosk staff wear face masks at all times and gloves as needed**

Hand Sanitizer: Will be used TWO TIMES during the testing process: at check in and as people exit.

Check in:

1. Have students/staff check in with QR code and put their phone away.
2. Once hands free, then have participants apply hand sanitizer for 20 seconds.
3. When this is complete, the tester can pick up the tube and head to the swab bar.

Departure of testing site:

4. After self swab and completion of the process, observe the client using hand sanitizer for 20 secs (use this time to tell them where and when to expect results.)

Cleaning safety:

- When using the sanitizing wipes put on gloves.
- Do NOT ever use the cleaning supplies without gloves; the supplies can be harmful to skin.
- Wash your hands with soap and water if you come into contact with the cleaning wipes.
- If any sanitizer from wipes ever gets in staff's eyes- wash eyes repeatedly with water (see safety data sheets.)

Cleaning protocols

- When setting up for the shift, staff should sanitize their hands first.
- Always have swab bars ready with alcohol spray bottles, sanitizer wipes and paper towels.
- All staff washes hands and puts on gloves for the entire shift (EXCEPT the Ipad staff.)

- Review steps for the student team each shift on spillage and identify the hand washing location in which students/staff can wash their hands/eyes if needed.

Check in and swab bar stations MUST be cleaned:

- Whenever kiosk staff switch stations during a shift (wiping down Ipads or any other items that may have been touched by staff.)
- At the close of each shift.
- If someone sneezes while their mask is lowered/while swabbing

If someone sneezes at the swab bar:

1. Step way back if you can before they sneeze.
2. Direct the sneezing student to pull up their mask and sneeze into their elbow.
3. Complete test (you can dispose of a 1st swab if you have contamination concerns and reswab.)
4. Then let the check in staff know you need a few minutes to clean the area.
5. Close the swab bar and while wearing gloves, spray the plexiglass, tabletop, tube holder, and any other items that might have been contaminated with 70% alcohol. Perform hand hygiene and change masks. Keep the station closed for 1 hour. Then, wearing gloves, using a CDC approved disinfectant, wipe down the swab bar, plexiglass and all taped items on the plexiglass. The station can now be reopened.

If the person is unable to mask up and sneeze into their arm then please take the following safety steps:

- After the sneeze, have the student complete the test at the same site and have the worker step away if possible.
- Then, spray the area with CDC approved disinfectant spray and close it down for 1 hour.
- After 1 hour, wipe clean with CDC approved disinfectant wipes and spray the tube tray.
- Reopen when dry.

Spillage Protocols:

If a tube spills over:

1. Put a new lid on the spilled vial.
2. If the student got any on their hands, offer the handwashing on site.
3. Send the student back to check in- kiosk with their tube for cancellation of bar code.
4. Have student sign in again and get new tube/barcode (as a walk in this time)
5. Have students return to your station to throw the vial away.
6. Have the participant return to your station and complete a new swab sample.
7. Alcohol spray the front side of the swab bar before testing a new student.

NOTE: To avoid spills have clients do the following:

- Always remind the participant to keep the testing tube in the holder the entire time until the very end.

- Always insert and remove swab slowly and gently.
- Always hold onto the test tube when inserting, “twirling”, and removing swab.

Hazardous Waste Disposal:

1. Due to the type of medium in specimen collection tubes, no infectious waste is generated during the testing procedure
2. Trash from swab collection including used swab and any paper products are disposed of in Hazardous Waste containers kept at each swab station
3. Hazardous waste containers are collected by Campus Environmental Health and Safety (EH&S) staff as needed and disposed of per protocol